



CLARE SINGLETON

PE, PMP, SIPI, MSCE, MBA

clare.singleton@streamline.construction

(916) 747-6003

SUMMARY OF QUALIFICATIONS

A known leader in the field of Partnering

Facilitated over FOUR HUNDRED AND FIFTY partnering sessions

Solid understanding of the capital improvement project delivery process

Served as the Caltrans Statewide Partnering Program Manager

Trained partnering facilitators, partnering trainers, and partnering participants

Experience as a structures/foundation/construction engineer, lead designer, PM, and business developer

Understands the perspectives/priorities of the different groups who must come together for a project to succeed

Professional Skills and Experience

Broad Experience from Large Owner, Contractor and Designer Perspectives

- Worked for the California Department of Transportation (Caltrans) for 18 years, the largest DOT in the US
- Worked for Skanska, one of the largest contractors in the world
 - Role – US West Region Business Development Manager, Heavy Civil
- Worked for AECOM, one of the largest A&E firms in the world
 - Role – US West Region Highway/Bridge Market Sector Leader
- Has a solid understanding of the capital improvement project delivery process
- Has served as an engineer, lead designer, inspector, project manager and business developer on projects
- Understands the perspectives and priorities of the different groups who must come together for a project

Experienced Facilitator

- Facilitated strategic planning processes for multiple entities
- Led a four-month full-time Internal Strategic Partnering effort with PG&E to improve gas distribution job package quality
- Facilitated partnering efforts of four multi-year PG&E gas distribution unit price contracts
- Facilitated post-mortem lesson learned partnering sessions on PG&E gas transmission projects
- Facilitated stakeholder and project partnering sessions for multiple contractors and owners throughout California
- Led dozens of Caltrans Partnering Steering Committee Sessions and Subcommittee Sessions
- Facilitated employee feedback focus group sessions for Caltrans

Caltrans Statewide Partnering Program Manager

- Led effort to revamp and revitalize the Caltrans Partnering Program
- Authored the Caltrans partnering specification, which is still in use today with minor updates
- Formed and managed the renowned Caltrans Partnering Steering Committee and its Subcommittees
- Represented California on the AASHTO Standing Committee on Quality, Partnering Subcommittee
- Updated and managed the Caltrans Partnering Awards Program
- Created the Partnering Improvement Proposal (PIP) decision-making model
- Developed and managed a team of Partnering Coordinators in every Caltrans district

Author/Editor of Partnering Materials

- Wrote, edited, and presented partnering training materials used to train partnering facilitators, trainers, and participants
- Authored the Caltrans Partnering Facilitator Standards and Expectations Manual
- Wrote the updated Caltrans Partnering Specification
- Edited the updated Field Guide to Partnering on Caltrans Projects
- Wrote Caltrans Partnering Program Overview/Implementation Plan
- Conducted statewide research and authored report on the state of partnering within Caltrans and associated recommendations

Proven Track Record of Building Consensus with Diverse Groups

- Led the development of a team decision-making model to get alignment on the Caltrans Division of Engineering Services' annual allocation process
- Led contentious, public negotiations to resolution among a vocal group of residents, the local indigenous tribe, and Caltrans to achieve consensus on design features of the controversial SR-16 Safety project in the Capay Valley

Experienced Trainer and Speaker

- Trained 60 trainers in the Fundamentals of Partnering who trained 3,000 project team members
- Gave presentations championing partnering in Caltrans districts
- Presented at multiple contractor events on partnering and the Caltrans Partnering Program, including the Association of General Contractors (AGC) Spring Conference
- Trained partnering facilitators on Caltrans Partnering Program processes and procedures
- Designed employee feedback focus group sessions for PG&E and trained internal PG&E staff to facilitate

Education and Credentials

- Professional Engineer (PE) License, State of California, # C052806
- Project Management Professional (PMP), Project Management Institute, # 510807
- MBA in Marketing and Engineering Management, University of California, Davis
- Master of Science, Civil/Geotechnical Engineering, University of California, Davis
- Bachelor of Science, Civil Engineering, University of the Pacific
- Project Management Certificate, California State University, Sacramento
- Senior-Level Partnering Facilitator (SIPI), International Partnering Institute, received 2016 <https://partneringinstitute.org/2016-ipi-awards-winners/clare-singleton/> (no longer an IPI member)

Employment History

2019 - Present Founder and Principal Consultant, StreamLine Consulting (Providing Partnering Facilitation)
2014 - 2019 VP, Partnering Program Development, OrgMetrics (Providing Partnering Facilitation)
2012 - 2014 VP, West Region Highway/Bridge Market Sector Leader, AECOM
2009 - 2012 Senior Manager, Business Development, SKANSKA USA Civil West
1991 - 2009 Various engineering, construction management, and program/project management positions, Caltrans – Including role as Caltrans Statewide Partnering Program Manager for 3 years

Awards/Recognitions

2022 PARTNERED PROJECT OF THE YEAR AWARD - Int'l Partnering Institute - US-50 Saw Mill Bridge Replacement
2020 PARTNERED PROJECT OF THE YEAR AWARD - Int'l Partnering Institute - San Francisquito Creek Flood Control
2019 BEST IN CLASS Caltrans Excellence in Partnering Award – Freeman Gulch Four-Lane
2018 BEST IN CLASS Caltrans Excellence in Partnering Award – Delano Roundabout
2009 Excellence in Leadership Award, AGC/Caltrans Liaison Committee
2009 Excellence in Partnering Award, AGC/Caltrans Liaison Committee
2008 Excellence in Partnering Award, AGC Education Foundation
2002 & 2005 Superior Accomplishment Awards, California Department of Transportation
Multiple other Caltrans and AGC Excellence in Partnering Awards